

LLANBADARN FAWR & DISTRICT COMMUNITY COUNCIL

MINUTES OF THE ORDINARY MEETING 7th MARCH 2024 at LLANDEWI PARISH HALL at 7.00pm.

1123/01	<p>Present: M Phillips, P Knill, M Lawrence. James Griffiths, Cllr G Morgan Apologies: J Le Mesurier.. Attending until 7.50pm Cllr B Rees (Abbeycwmhir Community Council)</p>				
<p>The Chairman welcomed Cllr B Rees the vice chairman of Abbeycwmhir Community Council who had joined the meeting to participate in an online training event ‘Mastering the Secrets of Year End’ presented by Scribe Accounting. He also thanked Cllr Rees for bringing a laptop to ensure that, along with his own and the Clerks laptops all those in the meeting were able to view the presentations. The Scribe presentation ran for 30 minutes (followed by online q & A) It was mentioned that smaller councils could under certain circumstances request that they submit a Certificate of Exemption (in respect of audit), this was discussed by councillors after the training. It was felt by all that although this may save some audit costs, it did not require any less work or record keeping and that an independent external audit was beneficial to ensure that both financial and procedural records were appropriate. Cllr Rees thanked Llanbadarn Fawr Community Councillors for inviting him to join them. He left the meeting at 7.50 pm.</p> <p>Cllr Phillips opened the LFCC meeting at 7.55pm</p>					
1123/02	Declarations of Interest: None				
1123/03	<p>Minutes of the Previous Meetings: The minutes of the meeting held on 7th February 2024 the minute reference numbers were corrected from 0723/* to 1023/* and were agreed and signed as a true record. (PK/MP).</p>				
1123/04	Matters arising: from minutes of the previous meeting.				
1123/05	<p>Village and Community Issues.</p> <ul style="list-style-type: none"> - The play areas ROSPA inspections had been completed. Members had been forwarded an email highlighting concerns about the fencing at Tan y Fron. ‘Asset - Fencing - Chain Link Finding Details Risk Score: 15 (High) - Item is damaged. Notes: Fencing damaged, to a point that users could climb over the chain link and gain access to a busy road. With serious injury / death possible’. This fence is the responsibility of PCC (Housing) and although the County Council been contacted about this in the past – it was not known when the fence had deteriorated to this extent. The Clerk advised that the RoSPA concerns (along with copies of past correspondence to PCC from LFCC) had been sent to the local Housing liaison officer who had followed this up with senior PCC officers and had reported back that this would be repaired as a priority. Copies of the full report were viewed it was agreed to seek quotes for surfacing at both play area, renewals to cradle seats at Pen y Bryn. Cllr MP to lead on other repairs and recommended renewals. - Cllr Morgan had spoken with PCC highways officers regarding the ‘camper van’ reported as parked overnight and at other times in the bus stop/layby close to the old post office by the roundabout – he advised that photographs would be helpful to identify the vehicle and confirm times. The police PCSO had confirmed this was not a police matter. - Members had been updated by JLM via the clerk of details of newspaper report indicating a grant funded hedge/tree planting project in Crossgates – this was promoted by XXXXX 				
1123/06	<p>Finance:</p> <p>a) A bank reconciliation showed the following balances in hand which were noted and, with bank statements, agreed (PK/ML):</p> <table style="margin-left: 20px;"> <tr> <td>Current Account</td> <td style="text-align: right;">£ 9,578.16</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£ 13,524.38</td> </tr> </table> <p>Management Accounts for the year to date were viewed and discussed Invoices approved for payment:</p>	Current Account	£ 9,578.16	Savings Account	£ 13,524.38
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	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">RoSPA inspection fees (2 sites)</td> <td style="text-align: right;">£450.00</td> </tr> <tr> <td>Office solutions Wales (stationery)</td> <td style="text-align: right;">£ 96.79</td> </tr> <tr> <td>Wyehost website</td> <td style="text-align: right;">£510.00</td> </tr> <tr> <td>Clerk Q4 salary (inc HMRC)</td> <td style="text-align: right;">£687.96</td> </tr> <tr> <td>Llanddewi Parish Hall (March room hire/wifi)</td> <td style="text-align: right;">£ 30.00</td> </tr> </table> <p>Finance information reports, for reference, set out details of 2022-23 payments and receipts to date along with draft 2023-24 VAT claim information. The claim submitted to 31/03/23 (ref 0723/06) had not yet been paid, no queries had been received from HMRC, the Clerk advised that phone access to the vat office was poor and recent calls had been on hold for long periods without being answered. Thereports were noted.</p> <p>The following applications for funding received during the year were considered for support awards from the £380.00 budget available.</p> <ul style="list-style-type: none"> • Kids Cancer Charity – no award • Llandridndod Wells Town Twinning – no award • Urdd – funding for holidays for disadvantage children. – no award • Powys CAB - £35.00 awarded • Wales Air Ambulance - £35.00 awarded • Marie Curie - £35.00 awarded • Macmillan Cancer Support - £35.00 awarded <p>It was noted that in previous years the local Bracken Trust had been supported. It was agreed to again give this local charity £35.00. In 2023-24 Royal British Legion had been given a ‘donation’ of £20.00 for the remembrance wreath. There was a short discussion regarding renovations that were needed at the Llandrindod Wells RBL branch hall which often runs evening entertainment events attended by local people and was also available for private hire for community members. It was agreed to check if there was a local appeal fund for renovation work.</p> <p>b) An information note highlighting Contribution to costs and expenses of members of Community and Town Councils set out by the Independent Remuneration Panel for Wales Annual Report 2024 to 2025 (ref page 19) was circulated and discussed. Member present confirmed that they would Opt out of receiving payments but noted that the Council would continue to offer travel payments to members attending official business on behalf of the Council based on an approved travel claim form and/o receipts (e.g train bus fares)</p>	RoSPA inspection fees (2 sites)	£450.00	Office solutions Wales (stationery)	£ 96.79	Wyehost website	£510.00	Clerk Q4 salary (inc HMRC)	£687.96	Llanddewi Parish Hall (March room hire/wifi)	£ 30.00
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finance 1123/07	<p>Planning Applications: 24/0043/HH Lowleighs, Penarth Drive, Crossgates. Copies of the plans were circulated. There were no objections to the proposals.</p>										
1123/08	<p>Correspondence: A summary document was circulated and noted:</p> <ol style="list-style-type: none"> a) The Historic Environment and Climate Change Adaptation Activity Survey b) The National Forest for Wales - new round of funding is opening on 21 February, closing on 8 May. c) Smart Towns event 15th of March in Wrexham d) Independent Remuneration Panel for Wales Annual Report - February 2024 – noted. Opt-outs agreed in principle. As JLM had given apologies for this meeting it was noted to this again and agree formally at AGM. e) The RoSPA Play Safety Team - High Risk Findings, found at the site, Tan y Fron Playground. (see Community Issues Agenda item /05 above). 										
23/09	<p>Information and Powys County Council up-dates from the Local Member: see 05 above in respect of parking issues in Crossgates. Cllr GM also gave an update of the developing management arrangements at the Crossgates Community Centre. The amounts set aside by the Community Council in previous years, which had been identified in accounts to 31/03/23 as reserved for support of the Community</p>										

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	Centre were confirmed as: £2,333.00. Councillors confirmed that no award had been made this year, they also reminded Cllr GM that the Community Centre accounts had yet to be shared with the Community Council and also that the CC reserves had been discussed in previous years to be allocated by the Community Centre to support access improvements to the building. Cllr Morgan advised that budget concerns at PCC continued.	
1123/10	Member discussions and items on the Agenda to be raised at the next meeting: Play areas surfaces.	
1123/11	Exclusion of public and press due to the confidential nature of the following business items: None	
1123/12	Next Scheduled Ordinary Meeting to be held on 4 th April 2024.	
	Meeting Closed 9.15 pm	
SIGNED		DATE