

MINUTES OF THE ORDINARY MEETING 2nd NOVEMBER 2023 – PENYBONT COMMUNITY CENTRE at 7.00pm.

0723/01	Present: M Phillips, , P Knill, James Griffiths, M Lawrence. Cllr G Morgan, Apologies: J Le Mesurier														
0723/02	Declarations of Interest: None														
0723/03	Minutes of the Previous Meetings: The minutes of the Planning Meetings held on 14 th September 2023 were agreed and signed as a true record. (JG/PK).														
0723/04	Matters arising: from minutes of the previous meeting. None														
0723/05	Village and Community Issues. <ul style="list-style-type: none"> - Community Centre – currently closed. GM noted concern for the future if the management committee could not find additional members. There was a further discussion about the lease and the context of PCC looking towards asset transfers. - Remembrance Figures – Cllrs MP and PK to make arrangements with Church Wardens to site and set up the figures. - Remembrance Sunday – Cllr PK to lay the Community Wreath at the Church Service on 12th November. Cllrs MP and GM would also attend. Clerk to bring wreath to the service. 														
0723/06	<p>Finance:</p> <p>a) A bank reconciliation showed the following balances in hand which were noted and, with bank statements, agreed (PK/ML):</p> <table style="margin-left: 40px;"> <tr> <td>Current Account</td> <td style="text-align: right;">£ 9,135.65</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£ 13,195.82</td> </tr> </table> <p>Invoices for payment to approve:</p> <table style="margin-left: 40px;"> <tr> <td>Midway Plants Refresh Community Flower Planting</td> <td style="text-align: right;">90.00</td> </tr> <tr> <td>Refund Clerk - RBL Remembrance wreath.</td> <td style="text-align: right;">20.00</td> </tr> <tr> <td>Refund Clerk - RBL Remembrance Figures</td> <td style="text-align: right;">350.00</td> </tr> <tr> <td>A Jones Accounting - Payroll process</td> <td style="text-align: right;">72.00</td> </tr> <tr> <td>Refund Volunteer – grass cutting</td> <td style="text-align: right;">24.00</td> </tr> </table> <p>b) Applications for Community Funding – Llandrindod Wells and Area Twinning Association – considered, no award proposed.</p> <p>c) Management accounts were discussed and noted. The reserve amounts set aside for projects were briefly discussed and it was agreed to seek costs to move projects forward and in order to ensure that the 2024-25 budget accounted for completion.</p> <p>d) 2022-23 External Audit Report Update: an unqualified report had been received from Audit Wales. Members thanked the Clerk for careful and accurate administration and accounting. The clerk advised that Audit had made a brief comment regarding reserves ‘We recommend that following the purchase of equipment and prior to setting the 2024-25 budget, the Council reviews its residual balances and its plans to apply these funds’. Reserves were discussed and in particular the money set aside for play equipment – this was thought quite small for replacement items, including safety surfaces. It was agreed that the play areas were important community resources and that the Council reserve funding for these remained a priority. It was further noted to investigate potential match funding and to consider how to engage the community to develop a project. In respect of the other reserved amounts it was agreed to consider costs for benches, to look for other suppliers for the Tree Guard and</p>	Current Account	£ 9,135.65	Savings Account	£ 13,195.82	Midway Plants Refresh Community Flower Planting	90.00	Refund Clerk - RBL Remembrance wreath.	20.00	Refund Clerk - RBL Remembrance Figures	350.00	A Jones Accounting - Payroll process	72.00	Refund Volunteer – grass cutting	24.00
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	<p>consider a ‘help for nature’ project (e.g Bird Boxes, Planting for pollinators). It was advised that the Council was due for a Full Audit of 2023-24 accounts.</p> <p>e) Training Plan review - Members received and noted a short report of the training activity undertaken to date.</p> <p>f) Updated Standing Orders reflecting the implementation of the Local Government Act (Wales) 2021 were adopted to replace those agreed at the 2023 Annual Meeting (JG/PK)</p> <p>g) Annual Report text was discussed. It was agreed that any further comments or amendments be forwarded to the clerk by 10th November 2023 – to be discussed and approved the next meeting before publication.</p>
0723/07	Planning Applications: None
0723/08	<p>Correspondence: A summary document was circulated and noted:</p> <ul style="list-style-type: none"> • Welsh Government Survey review the health of community and town councils in Wales. • Welsh Government: Information on RAAC in buildings - for Building Owners and Managers • Powys Local Nature Partnership grants for Community and Town councils to create nature on your doorstep • Keep Wales Tidy – webinar dates – places for nature. • Powys County Council Adult Services Commissioning Team Innovative Models of Day Opportunities for Adults (All Ages) Project survey • Powys County Council: free parking in run-up to Christmas • Bute Energy: Confirmation of community meeting 22nd November 2023
0723/09	Information and Powys County Council up-dates from the Local Member: GM advised that the County Council continued to consider the sale of Leighton Farm and confirmed that he and other PCC Members encouraged that any necessary asset sales be considered with best value in mind as a driver towards disposal process.
0723/10	Member discussions and items on the Agenda to be raised at the next meeting: none
0723/11	Exclusion of public and press due to the confidential nature of the following business items: None
0723/12	September Ordinary Meeting to be held on 7 th December 2023
	Meeting Closed pm
SIGNED	DATE