

LLANBADARN FAWR COMMUNITY COUNCIL

Annual Meeting of the Community Council

Crossgates Community Centre

7.00 pm 9th May 2024

1. Welcome by the Outgoing Chairman
2. Apologies for absence
3. Appointment of Chairman and Vice Chairman for 2024-25
4. Signing of Declaration of Office by Chairman and Vice Chairman and of the ongoing acceptance of the code of conduct by all members.
5. To declare Matters of Interest on Agenda
6. Minutes of the AGM held on 11th MAY 2023
7. Matters arising from Minutes of the 2023 AGM.
8. Outgoing Chairman's Report
9. To review and adopt Community Council Governance documents.
 - Standing Orders
 - Financial Regulations
 - Risk Assessment and Asset Register
 - Members Expenses (Opt-out review)
10. Financial Report – 2023-24 end of year accounts.
11. Acceptance & Signing of Audit Return (if available) by Retiring Chairman.
12. Review Signatories List and Clerk's authorisation on Bank Account.
13. Insurance: To review the Fidelity Guarantee for 2024/25 and appoint insurers (reviewed and previously approved).
14. To consider the dates and times of meetings for the ensuing year. The suggested meeting times are:

Date	Meeting	Time	Key Agenda Items
06 June 2024	Ordinary	7pm	Sign Annual Return
<i>04 July 2024</i>	<i>Ordinary</i>	<i>7pm</i>	<i>Urgent matters/Planning only</i>
August	No meeting		
05 Sept 2024	Ordinary	7pm	
<i>03 Oct 2024</i>	<i>Ordinary</i>	<i>7pm</i>	<i>Urgent matters/Planning only</i>
07 Nov 2024	Ordinary	7pm	
05 Dec 2024	Ordinary	7pm	Review 2024 Budget and consider 2025-26 Budget
09 Jan 2025	Ordinary	7pm	Approve Precept
<i>06 Feb 2025</i>	<i>Ordinary</i>	<i>7pm</i>	<i>Urgent matters/Planning only</i>
06 Mar 2025	Ordinary	7pm	Review Budget Appoint Auditor
03 April 2025	Ordinary	7pm	Review insurance Cover
01 May 2025	AGM & Ordinary	6.30pm	Approve 2024-25 Accounts
Ad hoc meetings may be set between these dates as Council business dictates. Councillors will be notified as necessary.			

15. Close