

MINUTES OF THE ORDINARY MEETING 6th JUNE 2024 – HELD AT LLANBADARN FAWR & DISTRICT COMMUNITY CENTRE at 7.00pm.

0324/01	<p>Present: Mike Phillips, Phil Knill, Jenifer Le Mesurier, . Martin Lawrence Apologies: James Griffiths In attendance: Cllr G Morgan</p> <p>There had been no requests to join the meeting remotely.</p>								
0324/02	<p>Declarations of Interest: none.</p>								
0324/03	<p>Minutes of the Previous Meetings: The minutes of the Annual and Ordinary Meetings held on 9th May 2024 were agreed and signed as a true record. (MP/JLM).</p>								
0324/04	<p>Matters arising: from minutes of the previous meeting.</p> <ul style="list-style-type: none"> • D-day 80th Commemoration – it was confirmed that the Golden Age Club would host an afternoon tea on 20th June at 2 pm in the Community Centre. There would be music provided by the U3A Singing for Pleasure Group and optionally 1940’s costumes . The club had produced a poster for circulation. It was noted that the event was open to all ages but asked for bookings so refreshments could be ordered. It was confirmed that the funding award of £100 (IB) had been transferred to the Golden Age Club on 31/05/24. • Double yellow lines at entrance to Pen-y-bryn ad been extended • Pot holes on Meadow rise – reported to PCC • PCC Housing and Recreation had been contacted for permission to erect fence at Pen-y-bryn play area – details of underground cables/pipes had also been requested along with general request for financial support. Councillors discussed who would take long term responsibility for the fence. • Sovereign Play and Playdale – to quote for repairs and renewals for the play areas. Because of the need to undertake remedial work on some of the play equipment as quickly as possible it was agreed that the Chairman and Clerk be delegated to agree action to address the ROSPA recommendations based on best value and time table for works subject to a budget limit within the play area reserves – currently £5,550. (PK/ML) 								
0324/05	<p>Village and Community Issues.</p> <ul style="list-style-type: none"> • Litter and fly-tipping in the layby towards the Abbeycwmhir road turning had been reported and was noted by Cllr GM to follow up with PCC Officers. • The RBL figures at the war memorial site in the church yard had been moved to allow grass cutting – it was agreed to ask permission to of the church to install ‘drop in post holders’ to allow the figures to be easily removed and replace. PK to lead with support from MP. 								
0324/06	<p>Finance:</p> <p>a) A bank reconciliation showed the following balances in hand which were noted and, with bank statements, agreed (PK/JLM):</p> <table style="margin-left: 40px;"> <tr> <td>Current Account</td> <td style="text-align: right;">£ 5,537.10</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£ 18,567.77</td> </tr> </table> <p><u>Invoices for payment to approve:</u></p> <table style="margin-left: 40px;"> <tr> <td>Mrs T A Price 2023 internal Audit Fee</td> <td style="text-align: right;">£ 71.50 (ib)</td> </tr> <tr> <td>Clerk Q1 2023 Salary incl HMRC payment (to pay on or after 30/06/23)</td> <td style="text-align: right;">£ 687.96 (ib)</td> </tr> </table> <p>The clerk reminded members that the Council insurance was due for renewal on 8th August - internet banking payment to be made to ensure continuity of cover.</p> <p>Payments were approved (JLM/PK)</p>	Current Account	£ 5,537.10	Savings Account	£ 18,567.77	Mrs T A Price 2023 internal Audit Fee	£ 71.50 (ib)	Clerk Q1 2023 Salary incl HMRC payment (to pay on or after 30/06/23)	£ 687.96 (ib)
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	<p>b) The Internal Audit had been completed – the report was discussed and the notes and recommendations accepted to be addressed as required (PK/JG). The following key points were: 1. Update to Accounting figures for precept – due to underpayment by PCC of 2022-23 precept (shown as uncashed in 2022-23 accounts). This had been corrected and in the 2023-24 Annual return and accounts. 2. ICO 2023-24 payment DD payment signatories had processed too late by the bank for that payment. DD in place for 2024-25. 3. Reserves – accrued for play area would reduce this year. 4. Noted. 5. Remote access continues to be difficult at the Community Centre. However, although offered on agenda’s no requests have ever been received. 6. Rounded figures used in the completed Annual Return (decimals used for internal audit to ensure accuracy with accounts) Significant Variances have been completed. 7. The Financial Regulations to be amended to show ‘no petty cash held’. 8. The new Website now ‘live’ backdated information for 2022 onwards was being added hoped this to be complete by end of June.</p> <p>Councillors were pleased to have received a careful and thorough internal audit, in particular the time taken for constructive advice over and above the requirements of the internal audit statement completed as part of the Annual Return. They also thanked the Clerk for work on the accounts and in with the auditor.</p> <p>c) Approve and sign the 2023-24 Annual Return: The Audit Return financial report figures were explained, and the Governance Statement was discussed, completed and then signed by the Chairman. (JLM/ML).</p> <p>d) There had been no funding applications.</p> <p>e) Clerk reminded Councillors that the Council was subject to a Full Audit this year. This was noted.</p>
0324/07	<p>Planning Applications: There were no new planning applications.</p> <p>Cllrs had been asked by residents about progress of or updates for Planning Application 23/0756/FUL Crossgates Service Station. LD1 6RE. Demolition of existing retail unit, cafe and fuel sales forecourt and construction of replacement. The application remained open on the PCC planning portal. No date had been set for determination.</p>
0324/08	<p>Correspondence: Additional to previous email updates a summary document was circulated and the following noted:</p> <ul style="list-style-type: none"> a) One Voice Wales Conference - Wednesday 3 July 2024 at Hafod a Hendre, Royal Welsh Showground, Llanelwedd. b) Holocaust Memorial Day 2025 - 2025 will mark the 80th anniversary of the liberation of Auschwitz-Birkenau. c) Biodiversity training and resources. – guidance notes from Local Place For Nature Programme – online 9contact the Clerk for link) d) Climate Toolkit Workshops - 11th June 2024 @ 1530 – 1700 17th June 2024 @ 1600 – 1730 Please contact climatechange@flintshire.gov.uk to be booked onto a session and an invite will be issued.
0324/09	<p>Local Member Update:</p> <p>GM advised that he had been appointed Vice Chair to PCC Council – members gave him their congratulations. He had been in further discussions about the Community Centre and continued to have concerns about the problems in getting local representation on the management committee. There was a short discussion regarding how any residual funds and assets might be distributed if the hall was to close – as a Charity it was believed funds needed to be transferred to another community organisation, it was thought that the Hall Charity Governing document should with help from the</p>

	Charity Commission guide this. GM advised that accounting updates for the Hall appeared to only run to 2021. Councillors reminded him that the current reserves held by the Community Council were £2,333. In light of the other projects underway to benefit the community e.g Play area improvements members agreed to maintain these reserve but not yet release them until there was greater clarity about the future of the Hall.	
0324/10	Member discussions and items on the Agenda to be raised at the next meeting: None	
0324/11	Exclusion of public and press due to the confidential nature of the following business items: None	
0324/12	The July and August Ordinary Meetings were agreed only to be held to discuss urgent or planning matters. The next scheduled meeting was set for 5 th September 2024	
	Meeting Closed 8.20pm	
SIGNED		DATE