

MINUTES OF THE ORDINARY MEETING 5th December 2024 – PENYBONT COMMUNITY CENTRE at 7.00pm.

0724/01	Present: M Phillips, , P Knill, J Le Mesurier, Cllr G Morgan Apologies: M Lawrence. James Griffiths										
0724/02	Declarations of Interest: None										
0724/03	Minutes of the Previous Meetings: The minutes of the Meetings held on 7th November 2024 were agreed and signed as a true record. (JLM/PK).										
0724/04	Matters arising: from minutes of the previous meeting: Pen y bryn play area renewals no correspondence from PCC.										
0724/05	<p>Village and Community Issues.</p> <ul style="list-style-type: none"> - Community Centre – reported possible dry rot in committee room floor – potential concrete floor replacement. The management committee are considering trialling a weekly ‘pop-up bar’. Members indicated support to this as a community social event. - Cllrs had been asked if there had been any progress of the Service Station Planning application. It was confirmed that no correspondence had been received from PCC planning requesting further comments on the application. - Cllrs noted further incidents of lorries stuck under the railway bridges. - Potholes and damaged tarmac in entrance to Meadow Rise. 										
0724/06	<p>Finance:</p> <p>a) A bank reconciliation showed the following balances in hand which were noted and, with bank statements, agreed (PK/JLM):</p> <table style="margin-left: 20px;"> <tr> <td>Current Account</td> <td style="text-align: right;">£ 1,595.60</td> </tr> <tr> <td>Savings Account</td> <td style="text-align: right;">£ 17297.22</td> </tr> </table> <p>Invoices approved for payment:</p> <table style="margin-left: 20px;"> <tr> <td>Clerks salary Q3 due</td> <td style="text-align: right;">697.96</td> </tr> <tr> <td>Clerk salary back pay (q1-q3).</td> <td style="text-align: right;">72.54</td> </tr> <tr> <td>Succeed online (website)</td> <td style="text-align: right;">40.00</td> </tr> </table> <p>Info - the cheque posted for room hire at Llandewi Hall had not been cashed.</p> <p>b) Applications for Community Funding – Wales Air Ambulance general funding – deferred to March 2024</p> <p>c) Management accounts were discussed and approved. The Suppliers list was reviewed and agreed with the addition of ITSDUN as an IT supplier and Caerfagu Products and Huws Grey as general building suppliers (PK/MP)</p> <p>d) 2023-24 External Audit Report Update: An unqualified Audit had been received PK proposed a vote of thanks to the Clerk. The Auditors advisory comments were discussed – no correspondence had been received during the audit about unapproved invoices and it was not known to which this referred – it was noted that some late payments appeared in the 2023-24 accounts that had been approved in previous years. The website had been updated with Councillor information(since the hosting site crash in Q3/4 of 2023-24). VAT claims were now prepared/submitted.</p> <p>e) 2024 Clerk’s pay review – the Clerk left the room while this was discussed. Cllrs considered NALC updated recommended pay scales. It was agreed to amend the Clerk’s pay to align with the 2024 pay scales and make a back dated payment to 01 /04/2024. (Clerk returned to meeting).</p> <p>f) To consider and approve the budget and set a precept for 2025-26: Payments and receipts for the year to date and projected payments and income were noted. The current reserve amounts set aside for projects were reviewed and agreed to be maintained in full into the next financial year. It was noted that reserves would be adjusted to account for any project spend made in the current year.</p> <p>A draft budget was discussed: Budgets amounts were agreed based on a review of the</p>	Current Account	£ 1,595.60	Savings Account	£ 17297.22	Clerks salary Q3 due	697.96	Clerk salary back pay (q1-q3).	72.54	Succeed online (website)	40.00
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	<p>current year with proposed increases or decreases based on actual costs in the year, a general 4% increase, or specific quoted costs e.g. Clerk's salary was adjusted to reflect the increased hourly rate of pay. £5,000 was agreed for community projects including support of the Community Centre required renovations and repairs. Reserve amounts were reviewed and an operating reserve of 33% of budget was set.</p> <p>g) Members noted that the value of the tax base was £357.44 (2025-26). A total budget of £12,498.97 with £11,121.15 to be a precept request equalling £31.11 per household was agreed. PK/JLM</p>
0724/07	Planning Applications: No applications to consider. No updated planning information had been received regarding the proposed works at Crossgates Service Station.
0724/08	<p>Correspondence: A summary document was circulated and noted:</p> <ul style="list-style-type: none"> • One Voice Wales Webinar – Meals that Matter 28th November 2024 10am – 12pm • One Voice Wales Webinar – Keeping Communities Warm – Wednesday 11th December 2024 11th December 2024 1.30 pm – 3.30 pm • Powys Action on the Climate Emergency December 7th at the Metropole Hotel, Llandrindod Wells • Model financial regulations for community and town councils in Wales model financial regulations template was produced by the national association of local councils (nalc) in april 2024 for the purpose of one voice wales. To be reviewed before the next financial year • Pethau Bychain i One Voice Wales Nature Network for Community and Town Councils across Wales. Members of Pethau Bychain will receive information and resources about biodiversity and nature and invitations to exclusive sessions on a variety of topics. • Councillor Training Bursary Scheme in Wales The bursary is available during this financial year. It must be claimed before the 28th of February 2025.
0724/09	Information and Powys County Council up-dates from the Local Member: GM asked for Council comments about the recently organised PCC/ Town and Community Council meeting, attended by TCC Chairpersons. Members advised that invitations were at very short notice and that the timing of activities during the event did not give sufficient opportunity for questions. GM advised that PCC had considered and voted to support farmers concerns over the impacts of the recent national budget on farmers and rural communities. He indicated that the PCC budget for the coming year would be restricted with 'no unnecessary road improvements' to be undertaken. It was expected that a final decision about the Council Tax would be made on 17 th December. MP asked if the consultation regarding parking restrictions at the entrance to Penybryn had been completed and if so the outcome. GM had not been advised by highways of a result to date.
0724/10	Member discussions and items on the Agenda to be raised at the next meeting: none
0724/11	Exclusion of public and press due to the confidential nature of the following business items: None
0724/12	Next Scheduled Ordinary Meeting to be held on 6 th February 2025. However, a January meeting to be called if required to deal with planning or any urgent matters. The Chairman wished every one a happy Christmas and best wishes for the holiday period were exchanged by all.
	Meeting Closed 8.55 pm
SIGNED	DATE

